

# K.L.E.S Institute of Dental Sciences, Bengaluru

## Minutes of College Curricular Committee meeting

**Location:** Principal office

**Date:** 28<sup>th</sup> April 2022

**Time:** 11.00 AM

### **Attendees:**

Chairperson: Dr. Srivatsa G

Members: Dr. Praveen B N  
Dr. Madhu K  
Dr. Rajeswari CL  
Dr. Ramdas B  
Dr. Sumitra  
Dr. Srivastava B K  
Dr. Rupali Karale  
Dr. Supriya Manvi  
Dr. Pavithra

### **Agenda Items:**

1. Preparing the academic calendar
2. To review the completion of syllabus of undergraduates and postgraduates
3. To track the attendance of BDS and MDS students.
4. To prepare the post graduate students for university examinations
5. To organize a course on Basic Life Support for faculty and postgraduate students
6. To conduct webinars for post graduates
7. Regular conduct of mentor mentee meetings
8. To conduct MDS 2022 orientation program in the month of Nov/Dec
9. To conduct white coat ceremony for the coming 3<sup>rd</sup> B.D.S students
10. To conduct coming interns orientation program and career counseling programs
11. To conduct value added programs
12. Online students feedback to be taken and analyzed
13. Utilization of Library resources

Sl. No.	Action Point	Committee incharge
1	Preparing the academic calendar	Principal and criterion 1 Committee
2	To review the completion of syllabus of undergraduates and postgraduates	Head of the departments

3	Attendance of BDS and MDS students	Mentors and coordinators
4	To prepare the post graduate students for university examinations	Head of the departments & P.G Coordinators
6	To organize a course on Basic Life Support students	Dept. of surgery
7	To conduct webinars for post graduates	Head of the departments
8	Regular conduct of mentor mentee meetings	criterion V
9	To conduct MDS 2022 orientation program in the month of Sep/Oct	criterion 1
10	To conduct white coat ceremony for the coming 3 <sup>rd</sup> B.D.S students	Criteria 8 & 1
11	To conduct coming interns orientation program and career counseling programs	criterion 1& Alumina association
12	To conduct value added programs	Head of the departments & program coordinators
13	Online students feedback to be taken and analyzed	Principal and criterion 1 Committee



Dr. Srivatsa G

Principal

K.L.E. SOCIETY'S

INSTITUTE OF DENTAL SCIENCES

- BANGALORE.

# K.L.E.S Institute of Dental Sciences, Bengaluru

## Minutes of College Curricular Committee meeting

**Location:** Principal office

**Date:** 12<sup>th</sup> Nov 2021

**Time:** 11.00 AM

### **Attendees:**

Chairperson: Dr. Srivatsa G

Members: Dr. Praveen B N  
Dr. Madhu K  
Dr. Rajeswari CL  
Dr. Ramdas B  
Dr. Sumitra  
Dr. Srivastava B K  
Dr. Rupali Karale  
Dr. Sphoorthi A Belludi  
Dr. Pavithra

### **Agenda Items:**

1. Quota completion of undergraduates to be reviewed
2. Attendance of BDS students to be monitored
3. Preparing the undergraduate students for final exams
4. To check the attendance, preclinical/clinical work quota completion of post graduate students
5. Institutional ethical research committee meeting to be organized for synopsis submission
6. Monitor the online submission of dissertation by MDS 3<sup>rd</sup> Year
7. Encouraging MDS students for Scientific publication
8. Organize a an orientation and career counseling program for interns
9. Promoting research activities and to utilize the new research department by staff and students
10. To conduct orientation program for the coming Post graduate students
11. To conduct value added programs
12. To conduct Interdepartmental meet
13. Reminder to continue with online feedbacks
14. Action taken report on faculty and alumni feedbacks

Sl. No.	Action Point	Committee incharge
1	Quota completion of undergraduates and postgraduates to be reviewed	U.G Coordinators
2	Attendance of BDS students to be monitored	U.G Coordinators
3	Undergraduate student- Preparing them for final exams	Head of the departments
4	To check the attendance, preclinical/clinical work quota completion of post graduate students	P.G Coordinators
5	Institutional ethical research committee meeting to be organized for synopsis submission	IEC committee
6	Monitor the online submission of dissertation by MDS 3 <sup>rd</sup> Year	Head of the departments
7	Encouraging MDS students for Scientific publication	Head of the departments
8	Organize a an orientation and career counseling program for interns	criterion 1
9	Promoting research activities and to utilize the new research department for both Staff and students	Head of the departments
10	To conduct orientation program for the coming Post graduate students	criterion 1
11	To conduct value added programs	Head of the departments & program coordinators
12	To conduct Interdepartmental meet	Head of the departments
13	Reminder to continue with online feedbacks	Principal and criterion 1 Committee
14	To collect faculty and alumni feedbacks (offline)	Principal and criterion 1 Committee



Dr. Srivatsa G

**Principal**

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