

**K.L.E. SOCIETY'S INSTITUTE OF DENTAL SCIENCES**

**Minutes of College council meeting**

**9<sup>th</sup> October 2021**

Meeting of College council of KLES was held on 9<sup>th</sup> October 2021 at the Principal's chamber at 10.30 A.M

The following topics were discussed during the meeting

1. Observation by KLE Life members was discussed and the HOD s were asked to oversee the following
  - Cleanliness of the department.
  - List of spoiled and condemned equipment should be maintained. Spoiled instrument should be repaired and condemned instrument should be disposed with immediate attention.
  - Uniform color coding of scrubs for students and staff
  - Apron and name plates mandatory for staff
  - Stock registers of consumables and non-consumables to be maintained in the same format in all the departments.
  - UG attendance register
  - PG Seminar and JC attendances
  - Students and staff achievements
  - Internal assessment marks and register
  - Departmental meetings and action taken
  - Faculty diary
  - UG and PG timetables
  - Patient appointment and treatment register
  - Mentor-mentee record
  - Remedial classes record
2. The requirement for the purchase of CBCT machine was discussed. It was decided to get approval from the Board of management for the same. Also, the requirement of Laser diode for OMFS and soft tissue laser for Periodontics was discussed.

Meeting concluded at 11.30 AM

### **Members attended**

1. Dr. Srivatsa G, Principal
2. Dr. Praveen B.N, HOD, Dept of Oral Medicine & Radiology
3. Dr. Ramdas Balakrishna, HOD, Oral & Maxillofacial Surgery
4. Dr. Rohit Shetty, HOD, Dept of Prosthodontics
5. Dr. Madhu K, HOD, Dept of Pedodontics & Preventive Dentistry
6. Dr. Sphoorthi Belludi, HOD, Dept of Periodontics
7. Dr. Rupali Karale, HOD, Dept of Conservative Dentistry & Endodontics
8. Dr. Srivastava, HOD, Dept of Public Health Dentistry
9. Dr. Sumithra, HOD, Dept of Orthodontics
10. Dr. Pavitra Chandrashekhar, HOD, Dept of Oral Pathology
11. Dr. Supriya Manvi, HOD, Dept of Oral Implantology

**K.L.E. SOCIETY'S INSTITUTE OF DENTAL SCIENCES**

**Minutes of College council meeting**

**7<sup>th</sup> July 2022**

Meeting of College council of KLES was held on 7<sup>th</sup> July 2022 at the Principal chamber  
at 11.00 A.M

Action taken for previous meeting include

1. Files and registers to be maintained was updated and committee members checked the same in all the departments.
2. Uniform dress code for staff and students implemented.
3. Approval from the management the purchase of CBCT, Soft tissue laser and Laser diode.

The following topics were discussed during the meeting

1. Principal thanked the staff members for smooth conduction of MDS examinations and congratulated them for the good examination results.
2. Staff members were requested to conduct special Mentor mentee meeting to guide the undergraduate students to prepare for university exams.
3. As a part of chairman's 75<sup>th</sup> Bday celebrations by Aug 1st, Principal asked the HODs to organize programmes such as Anti tobacco addiction programme, school dental check up, dental health education, free dental treatment or blood donation camp.
4. Principal asked to the PhD guides to submit the necessary documents to get the departments recognized as PhD centers.
5. Dr. Rohit Shetty proposed purchase of intraoral scanner for the Department of Prosthodontics. Dr. Praveen proposed for a smart meeting room for the conduction of online meeting room.
6. As the cost of dental materials and running expenditure has increased markedly in the last two years, the Principal requested the HODs to oversee the expenditure, use of materials, patient payments etc. to make the treatments cost effective.
7. Admission status and planning of the about the academic year was discussed.

Meeting concluded at 11.30 AM

### **Members attended**

1. Dr. Srivatsa G, Principal
2. Dr. Praveen B.N, HOD, Dept of Oral Medicine & Radiology
3. Dr. Ramdas Balakrishna, HOD, Oral & Maxillofacial Surgery
4. Dr. Rohit Shetty, HOD, Dept of Prosthodontics
5. Dr. Madhu K, HOD, Dept of Pedodontics & Preventive Dentistry
6. Dr. Sphoorthi Belludi, HOD, Dept of Periodontics
7. Dr. Rupali Karale, HOD, Dept of Conservative Dentistry & Endodontics
8. Dr. Srivastava, HOD, Dept of Public Health Dentistry
9. Dr. Sumitra, HOD, Dept of Orthodontics
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